Overall request form for issuance of e-seal qualified digital certificate for legal entity

Name of legal entity: _____   Telephone No.: _____

VAT number: _____   Registration number: _____

Address of legal entity: _____   City and zip code: _____

E-mail address: _____

The request form for issuance of e-seal qualified digital certificate for legal entities registered to perform activities is filled in by the representative of the legal entity and e-seal administrator for which the legal entity wishes to obtain a digital certificate. The legal representative of the legal entity upon identification with his personal document, personally submits the completed application and the decision of entry in the court register or other appropriate register, to the following address: Halcom d.d., Halcom CA, Dunajska cesta 123, 1000 Ljubljana or some other official registration authority.

By signing, I agree that the e-seal administrator of the legal entity can securely electronically sign a request for renewal of the existing e-seal or issuance of a new one with the same information in accordance with the then valid policy and price list of the trust service provider. Halcom CA, however only on condition that the secure electronic e-seal is authenticated by a valid qualified e-seal issued by the legal entity.

The processing and protection of data is specifically regulated in the Terms of Processing and Data Protection of Halcom CA and is subject to the special consent of the legal representative and e-seal administrator of the legal entity. Due to the requirements of applicable regulations, security of legal transactions and technological requirements, the issuance of qualified e-seal without these consents for data processing and protection is unfortunately not possible.

The legal entity acknowledges the applicable Halcom CA Policy, agreeing to be bound by it as the general terms and conditions of this request form, and expressing an intent to follow the instructions of the trust service provider. As the employer of e-seal administrator, the legal entity confirms that the e-seal administrator will meet all the Halcom CA Policy (http://www.halcom.com) and other applicable regulations.

In addition to the Halcom CA trust services provider data, the e-seal shall include data on the request for obtaining e-seal for in accordance with the latest applicable Halcom CA Policy for an advanced qualified e-seal on a smart card or USB key or for a standard qualified e-seal (http://www.halcom.com).

The data contained in the qualified e-seal will be published in the register of issued digital e-seal in accordance with the Halcom CA Policy. Data processing and protection is specifically regulated in the Halcom CA Data Protection Rules and is a subject to the special consent of the e-seal administrator.

By signing, I guarantee the authenticity of the provided data. In addition, I agree to immediately notify Halcom CA for any change in the data that could affect the validity of the e-seal. I confirm that I have signed the consent for data processing and protection in accordance with the Halcom CA Data Protection Rules and that I acknowledge the content of the Halcom CA Policy and the content of the notice to users of Halcom CA qualified e-seal and declare that I will act accordingly.

I order the issuance of an e-seal for: _____

Order	SMART CARD	USB KEY	SOFT certificate
Choose your security device			

☐ We would like to receive the created smart cards or USB keys to the other address, below:

_____

Name and surname and signature of legal representatives or procurators:

☐ I DO NOT DO BUSINESS WITH A STAMP

_____	_____	_____	
Name and surname of legal representatives (IN CAPITALS)	Signature	Stamp of legal entity	Statement (mark only if you do not do business with a stamp)

The identification document of legal representative and the data in the request was verified by:

_____	_____	_____	_____
Name and surname (IN CAPITALS)	Legal entity (unit, stamp)	Signature	Date

Consent for the processing of personal data

I, the undersigned, am acquainted, that Halcom d.d., Dunajska cesta 123, Ljubljana is obliged to process my personal data for the purposes of safety and trust in e-business as qualified trust service provider and data controller in line with the provisions of the applicable regulations, in particular Regulation (EU) No. 910/2014 of 23 July 2014 on electronic identification and trust services for electronic transactions in the internal market and repealing Directive 1999/93 / EC (the Regulation eIDAS), General Data Protection Regulation (GDPR) and based on contracts with subscribers of qualified digital certificates or trust services and Data Protection Policy, published on website www.halcom.com. Halcom is a qualified trust service provider and registered in the trust list published by the European Commission.

For the purpose of security of electronic business and in accordance with legislation on trust services Halcom is checking the correctness of personal data against public records, managed by government bodies, or make inquiries with other data controllers to obtain personal data you have not submitted and are necessary to implement your purchase order and issue a qualified certificate or provide other Halcom trust service. When served with a reasonable and lawful demand, Halcom is obliged to provide your personal data to domestic or foreign government bodies, other public authorities, public service providers or alternative dispute resolution bodies. For the purposes of the safe and user-friendly electronic signing in the cloud, Halcom in addition to data on digital certificates and trust services also processes data and documents regarding electronic signatures in the cloud when you use such services.

I give my explicit written consent for the processing of my personal data and allow Halcom d.d., Dunajska cesta 123, Ljubljana, to process, use and store for a definite period my personal data and make data contained in the digital certificate publicly available in Directory of issued digital certificates in accordance with trust services policies. Based on this your explicit consent Halcom provides entities with whom you do business electronically (e.g., banks, insurance companies, major companies, government departments and others) with access to your certificate in the directory and publicly available information contained within and provides information on identification and verification process to the partners providing related services (e.g., electronic identification, electronic signatures, electronic banking, mobile payments) if you agree to this when using their service and insofar as the applicable legislation require mandatory identification.

I am acquainted that I can cancel my consent at any time in writing. However, such cancellation may impact the validity of the qualified certificate or provision of trust services. Likewise, the withdrawal of consent does not affect the storage of information, prescribed as mandatory by applicable legislation.

All other information not contained in the digital certificate is strictly protected and not made public, in accordance with data protection rules and used exclusively for the purposes of secure electronic banking and electronic commerce, and not used for any other purposes.

Personal data concerning digital certificates and trust services are kept in accordance with European (ETSI) standards for 7 years after the expiry of certificates. Other data is stored up to 6 years after the termination of the contractual relationship unless applicable legislation provides otherwise on data retention.

All information on personal data protection is available at www.halcom.com. Any questions and issues related to exercising rights (giving or withdrawal of consent, insight into own personal data, monitoring access to personal data and similar) can be addressed to the Privacy and Regulatory Consistency Commissioner at Halcom CA (Halcom d.d., Halcom CA, Dunajska cesta 123, 1000 Ljubljana, Slovenia. Phone: 01 200 34 86, E-mail: ca@halcom.si).

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Place and date   Signature of legal representative